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| **essential** | **desirable** |
| **experience and knowledge** | |
| * Working knowledge of H&S and COSHH * The ability to organise routine caretaking, cleaning, repair and maintenance tasks * Knowledge of general maintenance and repairs | * Caretaking/cleaning experience * Experience with alarm systems * Knowledge of Local Authority H&S audits * Knowledge of risk assessments |
| **education and qualifications** | |
| * General standard of education | * Building trade or other relevant qualifications * First Aid training * Manual handling training * H&S at work qualification |
| **abilities and skills** | |
| * Ability to organise and prioritise own work load | * Experience of all types of heating boiler operation and day to day maintenance |
| **traits and characteristics** | |
| * A caring and pleasant approach to work and people * Able to communicate effectively * Reliable and trustworthy * Attention to detail regarding cleaning and repairs * Must be physically fit and in good general health * The ability to continuously life and move large/heavy equipment, following manual handling procedure * Ability to work flexible hours, which may include occasional weekends and evenings * Ability to drive and have use of a car with business insurance | * Pleasant disposition, willing and helpful and attitude |