|  |  |
| --- | --- |
| **essential** | **desirable** |
| **experience and knowledge** |
| * Working knowledge of H&S and COSHH
* The ability to organise routine caretaking, cleaning, repair and maintenance tasks
* Knowledge of general maintenance and repairs
 | * Caretaking/cleaning experience
* Experience with alarm systems
* Knowledge of Local Authority H&S audits
* Knowledge of risk assessments
 |
| **education and qualifications** |
| * General standard of education
 | * Building trade or other relevant qualifications
* First Aid training
* Manual handling training
* H&S at work qualification
 |
| **abilities and skills** |
| * Ability to organise and prioritise own work load
 | * Experience of all types of heating boiler operation and day to day maintenance
 |
| **traits and characteristics** |
| * A caring and pleasant approach to work and people
* Able to communicate effectively
* Reliable and trustworthy
* Attention to detail regarding cleaning and repairs
* Must be physically fit and in good general health
* The ability to continuously life and move large/heavy equipment, following manual handling procedure
* Ability to work flexible hours, which may include occasional weekends and evenings
* Ability to drive and have use of a car with business insurance
 | * Pleasant disposition, willing and helpful and attitude
 |